



Malanda

State School

work with pleasure

Mary Street (PO Box 15) Malanda QLD 4885 • Ph: 07 4096 7888 • www.malandass.eq.edu.au



24 February, 2022

Dear Parents/Carers,

Volunteering at the Moolanda Café

At Malanda State School, we offer many opportunities for students to be recognized for their contributions and achievements. At our Transition Ceremony, we award students with Bronze, Silver and Gold medals according to their community service hours contribution throughout the year. School-based activities are awarded points according to relevant categories, which are designed to accommodate the abilities of as many students as possible. One opportunity the students have to earn points is Volunteering at the Moolanda Café.

When: Monday to Friday at Lunch 1 and Lunch 2 according to Termly Roster

Where: Moolanda Café

What to wear: Full school uniform including closed in shoes

Task: students will help organise, tidy and serve cold drinks and frozen foods.

Risk Assessment: Medium – due to being in a food preparation environment. Students will undergo basic training and will be required to follow adult instructions at all times. COVID safe practices will be in place. If your child is rostered on a particular date and becomes unwell, they will be unable to assist for that session.

In order to participate in these Moolanda Café Volunteering sessions throughout the year, parent/carer permission is required. Please reply to the SMS with your preferred permission. If you have any relevant comments or information – please write these into the medical/other box at the bottom of the SMS permission. Students will only be able to participate once parent permission has occurred. If you would like any further information, please contact your child's class teacher.

Kind regards,

Julie LeBrocq

Julie LeBrocq
Prosocial Intervention Teacher

Shannon Palmer

Shannon Palmer
Deputy Principal

Mark Allen

Mark Allen
Principal



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Privacy Statement

The Department of Education is collecting the personal information in this form in order to:

- obtain consent for the named child/student to participate in the named off-site activity;
- help coordinate the off-site activity;
- respond to any injury or medical condition that may arise during or as a result of the off-site activity; and
- update school records where necessary.

The information will only be accessed by authorised departmental staff. The information will not be disclosed to any other person or agency unless we have your consent or we are required or authorised by law to do so e.g. in compliance with relevant [Queensland Chief Health Officer's Directions](#).

Activity risks and insurance

Please note that the Department of Education does not have personal accident insurance cover for children/students. If your child is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may also be covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide the type/s and level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow the child/student to participate in this activity.

Consent

- By accepting permission on the identified activity SMS, I agree to all the following statements:
- If I don't have access to reply by SMS, I will sign and date down the bottom of this form and return to the office.
- I have read all of the information contained in this form in relation to the activity (including any attached material)
- I am aware that the department does not have personal accident insurance cover for students.
- I give consent for the named child on the SMS to participate in the identified activity.
- I will pay to the school the costs detailed in this consent form for the child/student's participation in the activity.
- I am aware that my child will abide by the school's Student Code of Conduct (located on the school website).
- I agree to and understand the refund policy as it applies to this excursion (see Activity costs).
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment the child/student may reasonably require, including contacting their doctor.
- I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.
- I have provided the school with all relevant details of the child/student's medical or physical needs on registration /enrolment and where relevant have updated this information.
- I give consent for student contact information to be shared in relation to this activity in compliance with relevant [Queensland Chief Health Officer's Directions](#).

Additional personal details/medical information

The school collected medical information about your child at registration/enrolment. This information is stored electronically in OneSchool. Please contact the office to give full details of any new or updated personal details/medical information which may affect your child's full participation in the activity described in the form and type any relevant medical information in the 'Medical Information/Other Information' box on the SMS.